

St Mark's Primary School – Behaviour Steps

	Expected Behaviour in School	Possible Actions in school
	- Following instructions from any member of staff - Listening when others are talking - Displaying resilience and a Growth Mindset when faced with a challenge - Following St.Mark's key learning behaviours - Moving around carefully and quietly - Showing respect to people and property - Showing good sportsmanship - Taking responsibility for actions and words	- Specific, genuine praise - House points - Class marbles are won - Certificates are awarded - Postcards sent home - Good progress is made, lessons are enjoyable and informative, and pupils become independent learners
	Low Level Disruption	
Step 1 	- Wandering about the class - Calling out - Interrupting when someone is talking - Ignoring instructions - Arguing with others - Pushing in the line - Accidental damage due to carelessness - Eating sweets/chewing gum in school	- Verbal warning - Teacher to have a 'quiet' word - Loss of playtime - Moved to work away from peers
	Misdemeanour	
Step 2 	Persistent step 1 behaviour - Deliberately creating a disturbance - Being rude - Minor challenges to authority - Swearing in any form 'Play' fighting	- If repeated teacher to record on CPOMS for perpetrator and victim and sent to Phase Leader - Sent to work in another class - Teacher to see or phone parent after school - Verbal apology - Stay in at playtime to finish work - Carry out task to "put things right"
	Serious Misbehaviour	
Step 3 	- Spitting/kicking/punching - Leaving the class without permission - Bullying - Throwing objects to hurt someone in class - Running out of class - Damaging school/pupil property - Name calling - Refusal to do set tasks Persistent step 2 behaviour	- Parents contacted - Sent to Head/Deputy - Behaviour log to be sent home daily and checked by a member of SLT - Kept off playground for an appropriate period of time - Carry out task to "put things right" - Recorded on CPOMS – for perpetrator and victim if on going
	Very Serious Misbehaviour	
Step 4 	Persistent step 3 behaviour - Repeatedly leaving the class without permission. - Fighting and intentional physical harm to other children - Serious challenge to authority of a member of staff - Verbal abuse to staff/children - Vandalism/stealing - Challenge to British values- individual liberty, mutual respect, tolerance towards different faiths and beliefs - Any racist comment or actions	- Immediate involvement of Head/Deputy - Telephone parents - Meet with pupil/parent/Head - Potential referral to external agencies - Recorded on CPOMS for perpetrator and victim - Kept off playground for an appropriate period of time - Repeated or serious incidents lead to behaviour book to be sent home daily and checked by a member of SLT - Internal exclusion or fixed term exclusion depending on situation
	Extremely Serious Misbehaviour	
Step 5	Persistent step 4 behaviour - Extreme violence or dangerous behaviour posing a risk to the safety of self and others. - Persistently running out of school - Using an object with the intention of use as a weapon to harm or threaten	- Immediate involvement of Head - Exclusion from school for up to 5 days - Permanent exclusion from school - Police called - Potential referral to external agencies - Recorded on CPOMS for perpetrator and victim

St Mark's Primary School – Behaviour Steps for Lunch/Break

	Expected Behaviour in school	Possible Action in school
	- Following instructions from any member of staff - Listening when others are talking - Moving around carefully and quietly - Showing respect to people and property - Showing good sportsmanship - Taking responsibility for actions and words - Cleaning up after you have eaten - Showing good table manners	- Lunchtime supervisors' stickers earned - House points are collected - Class marbles are won - Gold star certificates are awarded - Specific, genuine praise
	Low Level Disruption	
Step 1 	- Shouting in the dinner hall - Ignoring instructions - Arguing with others - Pushing in the line - Accidental damage due to carelessness	- Resolution of issue – listening to children - Verbal warning - Loss of playtime - Communication with class teacher
	Misdemeanour	
Step 2 	Persistent step 1 behaviour - Deliberately creating a disturbance - Being cheeky/talking back to staff - Minor challenges to authority - Swearing in temper 'Play' fighting - Spitting/kicking/punching - Bullying	- Resolution of issue – listening to children - Verbal warning - Loss of playtime - Verbal apology - Communication with class teacher - Teacher to see or phone parent after school - Recorded on CPOMS for perpetrator and victim
	Serious Misbehaviour	
Step 3 	Persistent step 2 behaviour - Refusal to follow instructions - Throwing objects to hurt someone - Running away from an adult - Damaging school/pupil property - Name calling - Swearing in any form	- Sent to senior member of staff - Loss of whole playtime - Behaviour chart used to track lunchtime behaviour - Communication with class teacher - SLT to see or phone parent - Recorded on CPOMS for perpetrator and victim
	Very Serious Misbehaviour	
Step 4 	Persistent step 3 behaviour - Fighting and intentional physical harm to other children - Serious challenge to authority of a member of staff - Verbal abuse to staff/children - Vandalism/stealing - Racist/sexist behaviour/language	- Immediate involvement of Head/Deputy - Telephone parents - Meet with pupil/parent/Head - Kept off playground for stated time - Repeated or serious incidents lead to behaviour book to be sent home daily and checked by a member of SLT - Internal exclusion or fixed term exclusion depending on situation - Recorded on CPOMS for perpetrator and victim
	Extremely Serious Misbehaviour	
Step 5	Persistent step 4 behaviour - Extreme violence or dangerous behaviour posing a risk to the safety of self and others. - Persistently running out of school - Using an object with the intention of use as a weapon to harm or threaten	- Immediate involvement of Head/Deputy - Fixed Term Exclusion from school for up to 5 days - Permanent exclusion from school - Recorded on CPOMS for perpetrator and victim - Police called